

University Area Commission | Governance Committee Report

Meeting Details: Wednesday February 7, 2018, Northwood and High Building, Started 6:00 PM and Ended 7:00 PM

Attendance: (P: Present, A: Absent, E: Excused, G: Guest, R: Resigned) Doreen Uhas-Sauer(P), Steve Volkmann (P), Amy Elbaor (P), Andrew Frankhouser (P) and David Hegley (P)

1. Elected Chairperson
 1. Motion made by Doreen Uhas-Sauer and seconded by Steve Volkmann to nominate David Hegley as Chairperson.
 - Voting in the affirmative (Uhas-Sauer, Volkmann, Hegley, Frankhouser and Elbaor), Voting No: None. Motion passed unanimously.
2. Confirmed document with Commission member terms and plan to publish on Commission website
 1. All members agreed to the information Commissioner Volkmann put together
 - The final list will be sent out to the Commission and they will be offered a chance to include contact information along with the information already provided.
 - David Hegley will post the information to the Commission website
 2. There was some discussion on open seats
 - District 4 senate remains open
 - OSU Graduate student seat: There has been some discussion with Doreen by no name has been provided.
 - OSU Undergrad: There has been no communication from OSU Undergrad student government, Steve Volkmann will reach out to them
3. Reviewed plan for Commission training
 1. Discussed the planned bus tour of the University District
 - Doreen Uhas-Sauer reported the majority of survey responses were for a Saturday afternoon tour
 - It was decided to hold the bus tour in March after the Training planned for March 7.
 - At the next Commission meeting or via we mail Doreen will reach out to see what Saturday works best for all Commissioners.
 2. Decided the focus of the training will be zoning and the training session will be publicized as Demystifying Zoning: A Community Panel
 3. Confirmed we have agreement to do training during the Committee meetings on the first Wednesday in March.
 - We will have a Pot luck and encourage people to bring a dish to share, but pizza will be provided as a main course. Food set up can start as early as 5:30 PM
 - All Commissioners are strongly encouraged to attend this valuable training and the meeting like all Commission functions are open to the public.
 4. Confirmed there will be a panel discussion with University Area Zoning chair along with involvement of other Commission Zoning chairs or representatives from areas near the University Area.
 5. Proposed the following agenda items for the training session
 - Panel discussion on Zoning
 - Focus discussion on how Zoning impacts Area Commissions
 - Explain the differences between BZA and City Council for variances and how they impact Area Commissions.
 - Susan Keeny is confirming names of the speakers for the panel discussion, two of the names discussed
 - Chris Herman will speak about how Commissions can leverage their power on Zoning cases
 - Chad Gibson will explain the municipal side of the planning process.
4. Discussed topics Governance Committee should take up for the 2018 Commission year
 1. Carry over items from 2017 to be considered include:
 - Ways to better structure meetings to make sure schedule is met
 - Consideration of seating multiple members in a single elected seat to split the responsibilities over the term
 - Look at ways to further improve the efficiency of zoning presentations
 - Fix the bylaws to correct the name of Code Enforcement and Environment Committee
 - Consider bylaw change to assign specific requirements to look for code violations in the University Area
 - Work with the Election Committee to help simplify the election packet and process to complete the documents for community members running for election
 - Consider bylaw change to require all Commissioners take annual training
 2. New topics brought forward to the Committee:
 - Consider allowing Zoning to count as two being on two Committee meetings to fulfill the by law requirement that each Commissioner must sit on at least 2 Committees.
 - Consider dissolving Code Enforcement and moving that Committees responsibility under Planning Committee
 - Consider changing the requirements to sit on the Commission to allow people as young as 16 to run for and sit on the Commission.
 - Process to make sure we have the Election Committee in place per the bylaws
 3. A final agenda for the year will be finalized at the April Governance meeting.

Next meeting March 7, 2018 @ 6:00 PM in Room 100, Northwood & High Building for the annual training super Committee meeting