

# University Area Commission – Governance Committee

Agenda -December 6, 2017

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## According to Article IV Section 7: The Governance Committee shall:

- a. Implement these by laws and elections rules as required;
- b. Research the effectiveness and applicability of these by laws and make recommendations to the Commission for amendments to the by laws;
- c. Conduct the orientation of new commissioners;
- d. Coordinate the internal activities of the Commission.

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## Agenda:

1. Opportunity to discuss proposed language to address the issue of having trouble meeting quorum every 2 years when all the appointed and nominated seats come up for seating. **Second reading is scheduled for December UAC meeting.**
  - Proposed language changes for changing terms for organization Commissioners:
    - Article II Section 2 Paragraph b:
      - A term of office for an organization commissioner shall be ~~two~~ three years.
  - Proposed language changes for adjusting the required quorum for the annual meeting:
    - Article I, Section 4, Paragraph f:
      - A quorum shall be eleven commissioners *for all meetings with the exception of the annual meeting. The quorum at the start of the annual meeting shall be 60% of the Commissioners seated at the before the newly elected, appointed or nominated Commissioners take office.* Once a quorum is established, business can be conducted unless the number of commissioners present drops below nine, at which time the meeting is declared adjourned.
2. Discuss the process to write letters and share them with the Commission
  - Consider if all letters written by the Commission should be posted to our website
  - Consider if a second vote on the final draft of the letter must be approved by the Commission before it is sent
  - Other options
3. Revisit concerns with attendance policy as outlined in the UAC by laws
  - Article II, Section 6:
    - Three unapproved absences from regular Commission meetings between annual meetings shall constitute resignation from the Commission. In addition to regular monthly meetings, Commissioners may not have more than three unapproved absences from each committee on which each commissioner serves between annual meetings. The First Vice President shall notify in writing or electronic correspondence a commissioner who has been absent from two such meetings within fifteen days of the second absence. Absent commissioners may petition the President for approval of an absence from Commission and may petition the appropriate committee chair for approval of an absence from an assigned committee meeting. This petition for approval of an absence as excusable shall be in writing or electronic form and submitted to the President thirty (30) calendar days prior to the absence or within thirty (30) calendar days after the absence.

Committee Members 2017 Commission Year

Commissioner	Present	Absent	Excused
Doreen Uhas-Sauer			
Lauren Squires			
Steve Volkmann			
Omar Elhagmusa			
Andrew Frankhouser			
David Hegley			

Note: Agenda subject to change